Present: Sean Quinlan (Acting Chairperson), Colleen Bryant, Judy Davis, Linda Jijian, Jocelyne Lang, Larry Miskiman (by videoconference), and Peter Woidyla.

Regrets: Lloyd Boutilier (Chairperson), Brian Barber (Vice-Chairperson) and Gary Semenchuck.

Staff: Keith Dewar (President & CEO), Mike Higgins (VP Human Resources & Communications), Michael Redenbach (VP Integrated Health Services) and Denni Wood (Recorder).

Guests: Dr. Gill White (Practitioner Advisory Committee Chair).

1.0 Call To Order

• Acting Chairperson S. Quinlan called the public meeting of the Regina Qu’Appelle Regional Health Authority (RQRHA) to order at 19:09 hours.
• S. Quinlan welcomed members of the public to the RQRHA meeting. He reviewed the meeting protocol and explained that Authority members would be available after the meeting to respond to questions and concerns.

2.0 Approval of Agenda

RHA #01-15 [Carried]. Moved by J. Lang and seconded by L. Jijian that: the meeting agenda be approved.

3.0 Declaration of Conflict

• No conflicts of interest were declared.

4.0 Credentialing Reports

4.1 Temporary Privileges Report

• Dr. G. White presented the Physician Temporary Privileges Report, on behalf of Dr. G. Carson. The report included the following motion:

RHA #02-15 [Carried]. Moved by C. Bryant and seconded by J. Carter that: the Regina Qu'Appelle Regional Health Authority grant temporary privileges for the following physicians: Department of Cancer Services
Dr. N. Leong – January 19, 2015 and continuing until such time his application can be considered by the RQRHA

Department of Family Medicine
Dr. A. Louw (Pediatric Respite – WRC) – November 28 – December 7, 2014; February 3 – 12, 2015
Dr. J. Mamchur (Locum – Moosomin) – December 28, 2014 and continuing until such time his application can be considered by the RQRHA
Dr. R. Marwah – January 21, 2015 and continuing until such time her application can be considered by the RQRHA
Dr. P. Gupta (Locum – Moosomin) – January 16, 2015 and continuing until such time his application
Department of Imaging (Radiology)
Dr. P. Silberberg (Locum) – January 26-30; February 9-20; April 21-24; June 29-Aug 14; Oct 13-16; Nov 9-13, 2015

Department of Medicine, Section of Internal Medicine
Dr. R. Varshney (Locum) – December 24, 2014 – January 2, 2015
Dr. M. Roy (Locum) – January 16 – 26, 2015

Department of Pediatrics
Dr. A. Fong – January 5, 2015 and continuing until such time her application can be considered by the RQRHA
Dr. R. Sinha (Visiting with Admit privileges to provide locum coverage) – January 2 – 4, 2015
Dr. R. Jokhan (Pediatric Respite – WRC) – January 30 – February 2, 2015

Department of Obstetrics & Gynecology
Dr. J. Martel (Locum) – February 9, 2015

Department of Surgery, Section of Neurosurgery Surgery
Dr. I. Mendez – December 1, 2014 and continuing until such time his application for Visiting staff can be considered by the RQRHA

Resident Electives
Dr. C. Sinclair (R5-IM) – December 1-23, 2014
Dr. S. Biss (FMRII) – February 9-22, 2015
Dr. J. Trickovic (FMRII) – January 19-25; March 2-13, 2015
Dr. M. Cenkowski (R4-IM) – January 12 – February 8, 2015
Dr. O. Said (FMRII) – March 9-22, 2015
Dr. E. Randle (R4-O&G) – May 4-31, 2015

4.2 Practitioner Advisory Committee (PAC) Report
- Dr. G. White presented the PAC Report. The RHA reviewed and approved the Practitioner Advisory Committee Report.
- There were no extenuating circumstances to report.
- The report included the following motions:

RHA #03-15 [Carried]. Moved by J. Davis and seconded by P. Woidyla that: The Regina Qu'Appelle Regional Health Authority grant appointments for RQHR practitioner staff, as follows:

Applications for Membership (Credentials Committee meeting – November 26, 2014)
Dr. N. Leong, Cancer Services – Associate
Dr. R. Hoskins, Emergency – Visiting with a Cross Appointment in the Section of Surgical Assist
Dr. V. Atigari, Psychiatry – Associate
Dr. I. Mendez, Surgery, Section of Neurosurgery – Visiting

RHA #04-15[Carried]. Moved by J. Lang and seconded by J. Carter that: The Regina Qu'Appelle Regional Health Authority grant appointments for RQHR practitioner staff, as follows:

Resident Application for Appointment
Dr. S. Parai, FMR I – effective November 24, 2014 and continuing for the duration of her residency Program

RHA #05-15[Carried]. Moved by J. Davis and seconded by P. Woidyla that: The Regina Qu'Appelle Regional Health Authority grant appointments for RQHR practitioner staff, as follows:

Elevations
Dr. K. Qureshi, Cancer Services – elevation from Associate to Active medical staff
Dr. Y. Al-Begamy, Emergency Medicine – elevation from Associate to Active medical staff
Dr. A. Claassen, Emergency Medicine – elevation from Associate to Active medical staff
Dr. B. Ayankoya, Family Medicine – elevation from Associate (Assistant SA) to Assistant (SA)
Dr. I. Elendu, Family Medicine – elevation from Associate to Active (Rural) medical staff
Dr. A. Huang, Family Medicine – elevation from Associate to Active medical staff
Dr. A. Johnson, Family Medicine – elevation from Associate to Active medical staff
Dr. R. Likhari – Family Medicine – elevation from Associate (Rural) to Active (Rural) medical staff
Dr. A. Behforouz, Pediatrics – elevation from Associate (Assistant NCA) to Assistant (NCA) medical staff
Dr. O. Soyemi, Psychiatry – elevation from Associate to Active medical staff
Dr. O. Olusi, Family Medicine – elevation from Associate (Rural) to Active (Rural)

RHA #06-15[Carried]. Moved by C. Bryant and seconded by J. Lang that:
The Regina Qu'Appelle Regional Health Authority grant appointments for RQHR practitioner staff, as follows:

**Extension of Associate Status**
Dr. S.A. Chandrakanth, Laboratory Medicine, extension of Associate status to May 31, 2015

RHA #07-15[Carried]. Moved by P. Woidyla and seconded by J. Carter that:
The Regina Qu'Appelle Regional Health Authority grant appointments for RQHR practitioner staff, as follows:

**Category Transfer**
E.F. Abd-Elmessih, Family Medicine, category change from Active to Assistant (SA)

- **Resignations/Retirements – For Information**
  - Dr. S. Rayson, Cancer Services – retirement effective January 31, 2015
  - Dr. R. Chapple, Family Medicine – resignation effective November 24, 2014
  - Dr. Javed Joseph, Family Medicine – resignation effective January 1, 2015
  - Dr. M. Sharman, Family Medicine – retirement effective November 30, 2014
  - Dr. T. Stryker, Obstetrics & Gynecology – resignation effective January 6, 2015
  - Ms. C. Mbachu, Family Medicine (Midwifery) – resignation effective January 15, 2015
  - Dr. P. Saunders, Family Medicine – retirement effective November 31, 2015

5.0 **First Available Bed Policy**

**RHA #08-15 [Carried]. Moved by J. Davis and seconded by J. Carter that:** The Regina Qu'Appelle Regional Health Authority grant appointments for RQHR practitioner staff, as follows:

- The First-Available Bed Policy be applied to City of Regina residents, with implementation Date of July 1, 2015.

- There was a brief discussion around how this policy will be communicated to the public, what other Regions’ policies are (mainly Saskatoon) and what training the staff will have that need to communicate this policy.

6.0 **SLT Portfolio Presentation – Human Resources & Communications**

- M. Higgins portfolio consists of Human Resources, Security & Parking and Communications.

- He gave an overview of the Human Resources Service Line which included budget, ten priority areas, strategic issues, union relations (strategic partnerships) and services being contracted out.

7.0 **Reports**

7.1 **Chairperson Report**

- There was no Chairperson’s Report presented.

7.2 **CEO Report**

- K. Dewar briefly the Quarter 3 Report Out which was deemed very good. He also explained theQuarter 4 Report Out would have virtual Gemba’s of the rural areas and day one would be focused on recognition and what the Region did well.
8.0 Approval of Minutes

RHA #09-15 [Carried]. Moved by J. Davis and seconded by P. Woidyla that: the minutes of the Regina Qu’Appelle Regional Health Authority meeting of November 26, 2014, be approved as amended.

- Item #7.0 should read Governing Counsel not Government Counsel.

9.0 Business Arising from the Minutes

- The Authority reviewed the Action Items List.
- Item #380 can be removed from the list.
- Item #388 can be removed from the list.
- Item #396 can be removed from the list.

10.0 Approval of Committee Reports

10.1 Report from the Audit, Finance & Risk Committee

- Audit, Finance & Risk Committee member, P. Woidyla, presented the written report which was included in the Authority’s meeting package. The Committee meeting was held on November 26, 2014 and included the following motions:

AFC #25-14 [Carried]. Moved by P. Woidyla and seconded by L. Miskiman that: the Audit, Finance and Risk Committee recommends that the Regina Qu’Appelle Regional Health Authority approve the Management Compliance and Financial Statements as at October 30, 2014.

RHA #10-15 [Carried]. Moved by P. Woidyla and seconded by L. Miskiman that: AFC #25-14 be approved as submitted.

AFC #26-14 [Carried]. Moved by L. Miskiman and seconded by J. Davis that: the Audit, Finance and Risk Committee recommends that the Regina Qu’Appelle Regional Health Authority approve the Response to Auditor Recommendations document.

RHA #11-15 [Carried]. Moved by L. Miskiman and seconded by J. Davis that: AFC #26-14 be approved as submitted.

10.2 Report from the Policy & Governance Committee

- Policy & Governance Committee Chairperson, L. Jijian, presented the written report which was included in the Authority’s meeting package. The Committee meeting was held on December 1, 2014.
- The Committee decided that the name of the Committee should be the Policy & Governance Committee instead of the Governance Committee. They discussed their roles and responsibilities and began creating their terms of reference.

10.3 Report from the In-Camera Meeting

- Acting Chairperson, S. Quinlan, presented the written report which was included in the Authority’s meeting package. The Committee meeting was held on December 15, 2014 and included the following motion:

RHA-IC #22-14 [Carried]. Moved by S. Quinlan and seconded by L. Miskiman that: the Regina Qu’Appelle Regional Health Authority support the submission to the Regina City Council by Population and Public Health Services, in partnership with the Heart and Stroke Foundation, Saskatchewan Coalition for Tobacco Reduction, Lung Association of Saskatchewan and the Canadian
Cancer Society, requesting the City to amend the current bylaw by including the attached recommendations.

RHA #12-15 [Carried]. Moved by P. Woidyla and seconded by L. Miskiman that: RHA-IC #22-14 be approved as submitted.

10.4 Report from the Quality & Safety Committee
- Quality & Safety Committee Chairperson, S. Quinlan, presented the written report which was included in the Authority’s meeting package. The Committee meeting was held on December February 5, 2015.
- The Committee has instituted a Wall Walk as part of every meeting which will mirror the Administrative Quality & Safety Committee’s walk.
- The Committee also received a report showing that staff immunization rates exceeded 78% which was 13% better than last year. The Committee sent their congratulations to the team.

10.5 Report from the Human Resources Committee
- Human Resources Committee member, C. Bryant, presented the written report on behalf of Committee Chairperson, B. Barber, which was included in the Authority’s meeting package. The Committee meeting was held on January 21, 2015 and included the following motions:

HRC #04-15 [Carried]. Moved by S. Quinlan that: the Human Resources Terms of Reference be approved, as amended.

RHA #13-15 [Carried]. Moved by C. Bryant and seconded by P. Woidyla that: HRC #04-15 be approved as submitted.

HRC #05-15 [Carried]. Moved by P. Woidyla that: the Human Resources Committee recommends to the Board that time will be given quarterly at an In-Camera meeting to give the Chief Executive Officer feedback on his performance.

RHA #14-15 [Carried]. Moved by P. Woidyla and seconded by C. Bryant that: HRC #05-15 be approved as submitted.

HRC #06-15 [Carried]. Moved by Colleen Bryant that: the Human Resources Committee recommends to the Board that the CEO performance review process for 2014 start right away.

RHA #15-15 [Carried]. Moved by C. Bryant and seconded by P. Woidyla that: HRC #06-15 be approved as submitted.

HRC #07-15 [Carried]. Moved by S. Quinlan that: the Human Resources Committee recommends to bring forward Val Hunko’s exit interview to the Board.

RHA #16-15 [Carried]. Moved by C. Bryant and seconded by P. Woidyla that: HRC #07-15 be approved as submitted.

11.0 Task Team Update
- Stakeholder & Community Relations Task Team Chairperson, S. Quinlan, presented the
written report which was included in the Authority’s meeting package. The Task Team meeting was held on January 29, 2015.

- The Task Team discussed the key relationships the Board has with various organizations.
- The Task Team recommended to K. Dewar that the Regina Qu’Appelle Health Region begin working on a proactive branding communication plan.

12.0 Other Business

- P. Woidyla gave an update on the Audit, Finance & Risk Committee meeting that was held on February 4, 2015. He advised the Board that the Regina Qu’Appelle Health Region Naming Policy was in the final stages of being finalized. P. Woidyla explained that the draft policy was going to the rural foundations and then would be brought to the Board for approval.
- S. Quinlan began a discussion on the timeliness of meeting material. The following motion was brought forward:

**RHA #17-15 [Carried]. Moved by J. Lang and seconded by L. Jijian that:** all material for any Board meeting must be received five business days prior to the meeting date. If material is not received in by the designated date the material will not go forward to the meeting.

13.0 Notice of Motion

- There were no notices of motion brought forward.

14.0 Next Meeting

- Tuesday, March 31, 2015 in Regina, Saskatchewan.

15.0 Motion to Adjourn

**RHA #18-14 [Carried]. Moved by J. Lang that:** the meeting of the Regina Qu’Appelle Regional Health Authority of November 26, 2014, be adjourned at 2200 hours.

APPROVED THIS 31 day of March, 2015.

__________________________________   __________________________________
Recorder (D. Wood)      Acting Chairperson (S. Quinlan)