

<b>Procedure for Policy on Intellectual Property</b>	Manual:
	Reference Number: <i>106-1</i>
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Approving Authority: <i>Keith Dewar</i>	Revision Dates: <i>Date reviewed</i>
Classification: <i>Governance</i>	
Contact for Interpretation: <i>Director of Research and Performance Support</i>	
Source: <i>Research and Performance Support</i>	

See related policies: Intellectual Property

## Procedure

- 1.0 The Research and Performance Support department will seek patent protection for any commercialization of findings and/or scientifically meritorious inventions. The Intellectual Property (IP) will be overseen and managed by the Research and Performance Support department on behalf of the RQHR, and will be responsible for resolving any dispute that may arise from the interpretation of the IP policy. If the matter cannot be resolved, the matter will be referred to the Vice President, Knowledge and Technology, RQHR.
- 2.0 Any person to whom this policy applies shall make full and honest disclosure of the nature and extent of their claim to the IP as soon as practical and to the best of their knowledge. In general, where applicable, IP should be filed for protection prior to any publication. The Research and Performance Support department will ensure compliance with applicable laws and regulations in order to secure IP for all levels of research.
- 3.0 If any obligations are owed to an external party under the terms of a grant or research agreement in respect to IP, the IP will be managed in accordance with the terms of such an agreement. In collaborative research and discoveries with parties outside of the RQHR, the IP will generally be jointly owned.